

# SEND STRATEGY STEERING GROUP (VIRTUAL) 19 JANUARY 2021



## Attendees:

Ming Zhang (MZ) Chair	Service Director, Education, Participation & Skills	PCC
Jo Siney (JS)	Head of SEND	PCC
Tara Vassallo (TV)	Parent Rep	Plymouth Parent Carer Voice
Blanche Gibson (BG)	0-25 SEND Team Manager	PCC
Nicolle Gallagher (NG)	SEND Youth Forum, Youth Worker	PCC
George Osborne	Young person rep	Youth Ascends
Bob Burton (BB)	Senior Parent Support Co-ordinator, PIASS	PCC
Janet Greaves Stocker (JGS)	Commissioning Officer	PCC
Elizabeth Knight (EK)	Early Years Rep	Lark Children's Centre
Sara Kirkup (SK)	Children's Lead	Livewell, South West
Claire Paddon (CP)	Parent Rep	Plymouth Parent Carer Voice
Penny Whitell (PW)	Service Manager, SEND	PCC
Jayne Blood (JB)	CAMHS, Service Manager	Livewell, South West
Elizabeth Knight	Early Years Rep	Lark Children's Centre
Heidi Price (HP)	Headteacher, Primary Rep	Yealmpstone Farm Primary School
Karen Dorow (KD)	Director of Faculty, City College Plymouth	Post 16 Provider
Hannah Daw (HD)	Performance Advisor	PCC
Jim Barnicott (JB)	Leadership Associate, SEND	PCC
Siobhan Grady (SG)	Senior Commissioning Manager	New Devon CCG
Nadia Donald (ND)	Minute Taker	PCC

## Observing

Alison Strang	Health Visitor	Livewell, South West
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## Apologies:

Clare Hetherington (CH)	Principal Educational Psychologist (Acting)	PCC
Siobhan Wallace (SW)	Head of Service, Children, Young People & Families	PCC

Denise Edgecombe (DE)	Clinical Education lead for Health Visiting and School Nursing	Livewell, South West
Andrea Hemmens (AH)	SHAP Representative, Headteacher	Woodlands
Emily Street (ES)	Commissioning Manager	New Devon CCG
Tracy Clasby (TC)	Locality Manager	Livewell, South West
Tracy Tucker (TT)	Childrens Centre Rep	Barnardo's
Ruth White (RW)	Designated Nurse – LAC	New Devon CCG
Martin Brook	Headteacher, Secondary rep	Lipson Academy
Sarah Goddard	CAMHS Rep	Livewell, South West
Sue Syers (SS)	DCO/Nurse Consultant, Child Development Centre	PHNT

Item	Notes	Action
<b>1.</b>	<b>WELCOME, INTRODUCTIONS &amp; APOLOGIES</b>	
	As above.	
<b>2.</b>	<b>MINUTES FROM PREVIOUS MEETING &amp; ACTIONS ARISING</b>	
	<ul style="list-style-type: none"> <li>Secondary school rep – Remains to be a gap. MZ to follow up with PLT</li> <li>Local Offer strap line – JB continues to follow up with PPCV</li> <li>Forward plan on POD – completed</li> <li>SEND data review reps – lead reps are now contacting directly who they feel will be relevant</li> <li>SEND Review – Full representation in place apart from secondary school rep</li> <li>SEMH documents to be shared again with school – carried forward</li> </ul>	<p><b>MZ</b></p> <p><b>CH to confirm</b></p>
<b>3.</b>	<b>SEND DATA – PRIORITY 2: SEND INTEGRATION – EDUCATION, HEALTH &amp; CARE</b>	
	<p>HD has been working with SG, PW and JGS to create a scorecard for this priority. The data working group have looked at prevalence, attendance at key meetings and multi-agency support.</p> <p><b>ACCESS</b> This forms the first part of our integrated offer and attendance at these meetings has been excellent. The percentage of repeat requests for involvement has reduced and is better than the 2020 average. This indicator will be developed further to take into consideration the impact of COVID 19 and EHE. PW added that due to more meetings being able to take place virtually and the ease of people joining for a certain discussion, has meant that outcomes are clearer as more regular conversations are taking place.</p>	

	<p><b>PREVELANCE</b> DfE nationally published statistics report that 24.4% of Children and Young People in Plymouth with SEND have an Autism Spectrum Condition as a Primary Need type, whilst this has increased over the last four years, this is still under the national average</p> <p><b>RECOMMENDATIONS</b> The data collated highlighted that requirement for residential placements for children and young people with Severe Learning Difficulties (SLD) were low. The data group requested new analysis around placements for children and young people with a primary diagnosis of 'Learning Difficulties', 'Autism' and 'Learning Difficulties and Autism' to support work around Transforming care.</p> <p>The number of Referrals into Livewell – Speech and Language has significantly increased throughout quarter 3. It is recognised that staff redeployment has affected referrals in previous quarters, and the impact of covid meaning children are not attending schools. Livewell 'request for help' conversations, has enabled many more phonecalls to be received within the service. The data group would like to explore further analysis into the proportion of 'request for help' calls that escalated to an appropriate referral.</p> <p>Following the outcomes of these recommendations, the data group will identify key performance indicators that are to be elevated to the SEND steering group scorecard.</p> <p>JS thanked everyone involved in collating this data as it provides good visibility of what we are trying to achieve and is helpful for us to shape services and tells us if this has made a difference.</p>	
4.	<p><b>STRATEGIC THEME – SEND INTEGRATION – EDUCATION, HEALTH &amp; CARE</b></p>	
	<p><b>ACCESS UPDATE</b> Access is the first stage of the integrated commissioning offer for Community Health, Wellbeing and SEND. The ethos of Access is based around the wishes of young people. It provides a coordinated and joined up approach for assessment and planning, which alleviates families having to tell their story over and over again and provides an outcome of support so that services can be accessed in a timely way.</p> <p>Phase 2 of Access commenced in September 2019 where the three key aims were:</p> <ul style="list-style-type: none"> <li>• To have a single page request for support form which can be used to access all services within the scope of Access: Community Health, Wellbeing and SEND.</li> <li>• To establish a single route where requests for support can be sent and processed (ICT solution)</li> <li>• To implement a communication plan for Phase 2</li> </ul>	

	<p><b>Next Steps</b></p> <ul style="list-style-type: none"> <li>• Align with existing autism arrangements</li> <li>• Ensure the right people attend MDT</li> <li>• Revisit our intentions paper</li> <li>• Review our information sharing agreement</li> </ul> <p><b>PLYMOUTH TRANSFORMING CARE UPDATE</b></p> <p>The group received updates on:-</p> <ul style="list-style-type: none"> <li>• Tier 4 inpatients</li> <li>• Key worker pilot</li> <li>• Annual Health Checks</li> <li>• Admission Avoidance</li> <li>• Provider Collaborative</li> <li>• Waiting lists</li> <li>• Devon &amp; Torbay ASD Assessment</li> <li>• Plymouth ASD Wait List</li> </ul>	
5.	<p><b>PPCV UPDATE</b></p>	
	<p><b>Endorsement Letter</b></p> <p>A letter was shared in advance of the meeting which has been produced collaboratively with Devon, Cornwall and Torbay parent forums to allow parents of young people with special needs to travel out of their local area during lockdown. The government have not defined how far you can travel, however the media is making families worry about venturing too far to a place that would be more appropriate for their young person as it is safer/quieter. The letter would need to be signed off by an appropriate professional and could be used if a family is stopped and questioned by the police. Discussions are taking place with Devon and Cornwall police to have this endorsed</p> <p><b>Free School Meals</b></p> <p>PPCV have been inundated with feedback regarding Free School Meals. Highlighted issues discussed.</p> <p><b>SEND Parent Conference</b></p> <p>Plans are underway and speakers have been confirmed. Planning to hold a local hero night and looking for aspirational speakers who have overcome obstacles and been successful. Please contact PPCV if you have any suggestions for a local hero.</p>	
6.	<p><b>YOUTH ASCENDS UPDATE</b></p>	
	<p>GO reported that Youth Ascends feel that it is important to get back to face to face meetings and have group sessions together. The group have created 10 wishes and it is important for these to be met. NG added that the 10 wishes will be launched on 1<sup>st</sup> March. Further update at the next meeting. Online meetings are continuing and members are getting used to this as its now becoming the norm with school work.</p>	

	MZ thanked GO for his feedback as it's so important for young people to be heard.	
<b>7.</b>	<b>IASS UPDATE</b>	
	The Information, Advice and Support Service Programme (IASP) has provided grant funding to local services to support the implementation of the Minimum Standards requirement and ensure that the local area is compliant and this work is embedded and sustainable. Plymouth is now compliant with the vast majority of these standards and it is anticipated that we will be fully compliant by March 2021.	
<b>8.</b>	<b>AOB</b>	
	CP shared information regarding the Plymouth Autism Spectrum Service (PASS) This is a service available for over 18s, but can be accessed earlier for transition purposes. Tim Bott heads up the service. The service offers 1-1, group work, peer support, short interventions and pre-crisis work. You can self refer to the service and they are actively signposting to PIASS and following up on cases. They are a small and dedicated team and are looking to involve an OT.	

**Date of next meeting: 16 March 2021**