

## SEND STRATEGY STEERING GROUP (VIRTUAL) 17 NOVEMBER 2020



### Attendees:

Judith Harwood (JAH) Chair	Service Director, Education, Participation & Skills	PCC
Ming Zhang (MZ)	Service Director, Education, Participation & Skills	PCC
Jo Siney (JS)	Head of SEND	PCC
Tara Vassallo (TV)	Parent Rep	Plymouth Parent Carer Voice
Andrea Hemmens (AH)	SHAP Representative, Headteacher	Woodlands
Nicolle Gallagher (NG)	SEND Youth Forum, Youth Worker	PCC
Bob Burton (BB)	Senior Parent Support Co-ordinator, PIASS	PCC
Clare Hetherington (CH)	Principal Educational Psychologist (Acting)	PCC
Ruth White (RW)	Designated Nurse – LAC	New Devon CCG
Janet Greaves Stocker (JGS)	Commissioning Officer	PCC
Elizabeth Knight (EK)	Early Years Rep	Lark Children's Centre
Sue Syers (SS)	DCO/Nurse Consultant, Child Development Centre	PHNT
Jayne Blood (JB)	CAMHS, Service Manager	Livewell, South West
Denise Edgecombe (DE)	Clinical Education lead for Health Visiting and School Nursing	Livewell, South West
Sue Syers (SS)	DCO/Nurse Consultant, Child Development Centre	PHNT
Heidi Price (HP)	Headteacher, Primary Rep	Yealmpstone Farm Primary School
Karen Dorow (KD)	Director of Faculty, City College Plymouth	Post 16 Provider
Hannah Daw (HD)	Performance Advisor	PCC
Jim Barnicott (JB)	Leadership Associate, SEND	PCC
Siobhan Grady (SG)	Senior Commissioning Manager	New Devon CCG
Nadia Donald (ND)	Minute Taker	PCC

### Presenting:

Shelley Shaw (SS)	Development & Impact Manager	NSPCC
Helen Huntley (HH)	Children's Services Practitioner	NSPCC
Jenny Hutton (JH)	Early Years Consultant	PCC

**Apologies:**

Blanche Gibson (BG)	0-25 SEND Team Manager	PCC
Siobhan Wallace (SW)	Head of Service, Children, Young People & Families	PCC
Emily Street (ES)	Commissioning Manager	New Devon CCG
Tracy Clasby (TC)	Locality Manager	Livewell, South West
Tracy Tucker (TT)	Childrens Centre Rep	Barnardo's
Sara Kirkup (SK)	Children's Lead	Livewell, South West
Claire Paddon (CP)	Parent Rep	Plymouth Parent Carer Voice
Penny Whitell (PW)	Service Manager, SEND	PCC
Martin Brook	Headteacher, Secondary rep	Lipson Academy
Sarah Goddard	CAMHS Rep	Livewell, South West

Item	Notes	Action
<b>1.</b>	<b>WELCOME, INTRODUCTIONS &amp; APOLOGIES</b>	
	As above. JAH introduced Ming Zhang who has joined PCC as Service Director for Education, Participation & Skills. JAH will be retiring at the end of November. MZ noted the great partnership work that is taking place in Plymouth and is looking forward to meeting with members of this group.  Secondary school rep was noted as a gap in membership – This is an ongoing issue.	<b>JAH/MZ/JS to discuss</b>
<b>2.</b>	<b>MINUTES FROM PREVIOUS MEETING ON 29 SEPTEMBER AND MATTERS ARISING</b>	
	Minutes agreed as an accurate reflection of the meeting. <ul style="list-style-type: none"> <li>• <b>Special schools data sharing</b> – JB confirmed that this has been picked up as part of the Plymouth Schools Partnership plan which will be looking at sharing practice and data. Meetings to commence in December 2020.</li> <li>• <b>Local Offer Strap Line</b> – ND/JB have followed this up with David Hodder, who confirmed that this is possible, but would require individuals to do this manually. JB to discuss possible wording with PPCV in order to supply services with the information to use. BB added that this would need to be picked up with Delt to be changed as a default.</li> <li>• <b>2020/21 Forward plan</b> – Following the last meeting JS has pulled together our priorities and this has been shared in advance of the meeting. The lead for each strand will be responsible for thinking about the proxy indicators for the</li> </ul>	<b>JB to discuss with PPCV</b>

	<p>SEND data working group. This will create some underpinning principles and strengthen the governance role of this group. We agreed a new priority area of SEMH. This is now a named strand, but we recognise that this cuts across all strands. JAH asked if the forward plan could be accessible. ND will add to Teams channel and also upload to SEND Steering Group section on the Local Offer.</p>	<p><b>ND to upload to Teams and Local Offer page</b></p>
<p><b>3.</b></p>	<p><b>SEND DATA WORKING GROUP UPDATE</b></p>	
	<p>HD provided slides showing our strategic plan and outlined the work she has undertaken to create a performance framework against these priorities, as part of the ongoing work to improve our use of data in measuring impact of work and outcomes for children and young people with SEND. HD has been looking at Priority 1 and how we can create a performance scorecard for each priority. JB noted that this is a key difference to how we have approached in the past. Each area will have a scorecard and each lead will be responsible for looking at the data linked to their priority. For Priority 1 there are 72 different indicators potentially (national data) HD has gone back over 4 years' worth of data to look at trends/gaps. Each scorecard will highlight 5/6 areas that create the most impact and evidence against our priorities. Any issues that we are concerned about will be put into an improvement scorecard in order for them to be tracked. Analysis of this data is required by the data group to provide recommendations for improvements. JAH noted that we need to develop conversation with school to enable the live data from schools to enrich our thinking for children and young people with SEND. This is an opportunity to shape the data group with schools reps. A bespoke group will be required to analyse and guide us. This intelligence will be used to measure against our SEND plan to drive improvements forward and evidence the impact we are making to the outcomes of children and young people. HD/JB/ND will create a structure to hold actions and rag rate for progress. Each data group will be bespoke to each area, but they will be linked. Once this exercise is completed for all priority areas we will have a comprehensive scorecard to evidence the impact of the SEND strategy. Priority leads will be responsible for actions and making explicit links between data and strategy to evidence what we are achieving. This will allow us to then create an annual report for each priority to show what we have achieved. JAH noted the significant data that this group have looked at over the years and this is now a refined way of looking at. JS noted the journey this group have been on with improving our use of our available data and this is an important step forward to use data to measure the impact of the child's experience. JS noted the importance of crossover over the themes and the governance – JS to think about other partnership groups taking place and make them aware of the scorecard work going on to get change programme in place to embed the use of data to make a difference. JB noted the next challenge of creating a holistic data set across education, health and care through this re-modelled approach.</p>	<p><b>All – Nominate reps from sectors to be part of data group</b></p>

4.	<p><b>STRATEGIC THEME: SCHOOLS &amp; SETTINGS: PROVISION &amp; ACHIEVEMENT</b></p> <p>JB presented slides to provide an update to this strategic theme.</p> <p><b>SENCO Support &amp; Planning (National Award)</b> The National Award is a key aspect of LA practice which we hold responsibilities for delivering in conjunction with Plymouth University. The award has been delivered in the same way for the past 10 years and is currently being reviewed. The ask of SEND Steering Group is to be aware of, and endorse this review being undertaken. This was supported.</p> <p><b>Early Years SEND Partnership Project</b> JH updated that we were successful in a bid from DFE to run a programme from July 20 – March 21 to provide specialist support on a whole setting approach to SEND. SEND Reviewer training has recently taken place with 29 settings and LA Early Years Teams.. JAH asked if this could be used by partners outside education settings. DE added that that the training would fit in with the integrated review in settings and as a continuum of the Healthy Child programme. It would be beneficial to see the framework in order to identify other connections.</p> <p><b>SEND Review &amp; Framework</b> Our current framework covers 2018-2021. In January 2021 we will begin to undertake a review and plan to launch the new framework in September 2021. Key themes identified from the current review:-</p> <ul style="list-style-type: none"> <li>- Parent/carer and CYP confidence</li> <li>- Local offer</li> <li>- Data</li> <li>- Partnership working and effective communication</li> <li>- Quality of EHCPs</li> <li>- Early years</li> <li>- High quality teaching and SEN Support</li> <li>- SEND funding</li> <li>- SEMH provision</li> <li>- Preparing for adulthood</li> </ul> <p>The next step is to create a small group to evaluate progress and consider emerging priorities. If you would like to be part of this please contact ND.</p> <p><b>Alternative Provision Framework</b> JB included the link to the Local Offer pages regarding the Alternative Provision Framework that has been developed. This has been developed in partnership with schools in order to provide information about Alternative Provision that has been through a quality assurance process and supports schools with the choices made. There is an opportunity to ensure children and young people with SEND are considered within current work in the City to understand the reasons behind an AP being used and at what point. This links to the graduated approach with a focus on SEND young</p>	<p><b>JH to send to ND to share on Teams</b></p>
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	people. JB asked that members of this group be familiar with this and JB will provide regular updates.	
<b>5.</b>	<b>YOUTH ASCENDS UPDATE</b>	
	NG updated that young people really struggled at the beginning of lockdown to engage with Youth Ascends' work. NG has been making weekly phone calls to remain in contact and this has helped maintain links. School Hub meetings have taken place, which has increased young people's involvement. Young people are now getting used to virtual meetings as the new normal, but are looking forward to face to face returning. 3 young people will be attending the Youth Voice of Change with Luke Pollard MP. Youth Ascends celebration event still anticipated to take place on 12 March 2012.	
<b>6.</b>	<b>HEALTHY RELATIONSHIPS &amp; SEND</b>	
	<p>SS and HH attended to provide information on Together for Childhood, a large scale project to prevent child sexual abuse in the city. This is a partnership project with 35 organisations involved. Research has identified that disabled children and young people are three to four times more likely to experience abuse. For sexual abuse this is estimated at 8-9% of all children, for children with disabilities this figure rises to 15%. The studies highlight that risks are heightened because professionals often struggle to identify abuse of disabled children where support can be too focused on needs relating to disability and signs of abuse are missed. The 2021 project plan contains five work streams:-</p> <ul style="list-style-type: none"> <li>• Healthy relationships</li> <li>• Community engagement</li> <li>• Trauma informed system</li> <li>• Public Health Messaging</li> <li>• Preventing offending and harmful sexual behaviour</li> </ul> <p>JS noted that a priority area of the SEND plan is support for disabled children and their families, and this includes the link to Plymouth Children's Safeguarding Partnership. The content of the child protection training for children with disabilities is prepared by Victoria Whitman and Steven Raine and a link could be made with them regarding the workforce development themes. The programme is joining up with schools and settings under the So Safe model and this could be spread across other organisations. HP felt that the stats within the presentation were powerful and would be helpful to be shared with schools via the safeguarding briefings. HP suggested this be linked to the Healthy Schools Quality Mark and the Inclusion Charter.</p>	
<b>7.</b>	<b>PPCV UPDATE</b>	
	Virtual SEND conference will take place throughout the second week of March. If you would like to be involved in this please contact CP/TV. This will run over a week with different slots for parents to join and there will be a daily schedule with key note speakers. Coffee	<b>All – Contact CP/TV to be part of conference or</b>

	and cake mornings will be returning virtually in December. These will run fortnightly and will be themed.	<b>coffee and cake mornings</b>
<b>8.</b>	<b>SEMH UPDATE</b>	
	<p>CH updated that we are now a year on from when we established an SEMH task and finish group to look into this issue further. CH provided a document outlining the principles and recommendations from this. From this an implementation plan has been produced which links to our SEND priorities. This is a two year plan and will be rag rated with leads and success criteria to take forward. COVID 19 has had a major impact on SEMH young people (not just SEND) This also links to the SEMH section within the graduated approach to inclusion document. Many services have contributed to supporting young people throughout lockdown and we have worked closely with health and care to create emotionally based school avoidance guidance.</p>	

**Date of next meeting: 19 January 2021**