



CHILDREN'S SERVICES DEPARTMENT COMPLAINTS FORM

This form is for you to record your complaint about Children's Services. When you have filled it in, please send it to the Customer Relations Team, Ballard House, West Hoe Road, Plymouth, PL1 3BJ

Your Name:	
Your Address:	
Daytime Telephone No:	

If this complaint is made on behalf of someone else or in relation to a child/children, please give their name and their relationship to you.

Which service is your complaint about?

Please use this section to tell us your complaint.

What do you feel would resolve the issue for you?

Have you complained about this matter before?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If you have, who did you complain to?		
When did you complain?		
Have you received a response?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

To be signed by the person making the complaint

Signed: _____

Date: _____

If you have any queries, you can contact the Customer Relations Team on Telephone Number: 01752 307304 or Freephone Number: 0800 0681249 or by Email: complaints.social.services@plymouth.gov.uk.